

This training guide will overview your new website! This Personal Financial Management site provides you with the tools to organize your financial life. Using this wealth management portal will help you stay connected with your finances in one simple consolidated view.

Before your first login, you will be prompted to establish 3 security questions.

1. From your financial Home page, you will notice a tour guide in the bottom right tile. These brief videos will walk you through the different areas of this portal.

eMa	Dney	NET WORTH		TODAY	INVESTME	NTS	TODAY	
	•	\$2	,098,88	7	\$268,171			
	ah Pou oneyadvisor.com	THIS MONTH			CHANGE ²	+\$737.99	+0.28%	
Office: (88	8) 362-8482 All Contacts	<	• • • • •	>	<	•••••		
ACCOUNTS	+ Add	SPENDING		NET - \$1,994	BUDGETS			
Cash	\$7,568 >	You've sp	ent \$1,994 this	month.	-	create a budget bas	ed on your	
Credit Cards	-\$2,368 >		 Taxes Cash/ATI 	N	recent spend	ing averages.		
Investments	\$186,067 >		Food More ▼					
Life Insurance	\$14,500 >	<	• • •	>			ate a Budge	
Loans	-\$426,385 >	PROTECTION Variable Univers	ol Life	\$1.000.000	TOUR GUID	Ε		
Property	\$1,080,000 >	eMoney Advisor Sou		More	-	ith your personal		
Stock Options	\$1,239,505 >				financial web			

Your **Home** page is a living snapshot of your financial wellbeing. The Home page is a high-level view of your financial information. This page is divided into separate tiles that represent the information contained within a particular section of the application.

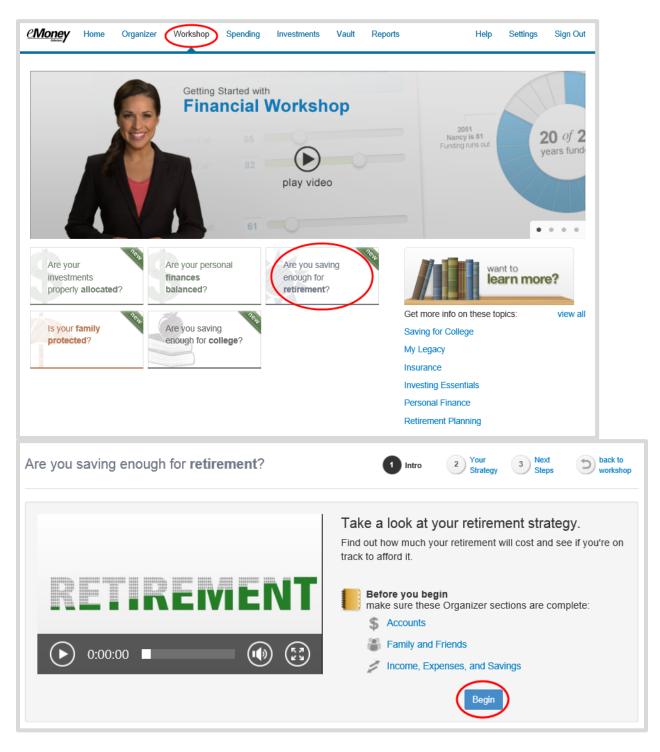


2. The **Organizer** will help you to consolidate all of your important financial information into one place. Click the different sections to add and edit the related information. Here you can add your accounts, financial data, people and property.

EmX Home Organizer	Spending Investments Vault Reports	Help Settings Sign Out
Accounts	Charles Buckingham	Kristine Buckingham
Professional Contacts	□ (610) 555-1313	610) 555-1414
Income, Expenses, and Savings	@ hannahp@emoneyadvisor.com	Ø KBuckingham@mlh.org
Future Goals	墨 3/19/1960	墨 5/30/1963
Financial Priorities	Owner at Buckingham Engineering	📾 Bryn Mawr Hospital
Risk Tolerance		
People		Add Person 🔻
	JB Jack	
Property		Add Property -
Artwork and Jewelry	Bryn Mawr Home Buckingha	am Engineering Cars and Household Furnishings



3. The **workshops** page can help you take a closer look at your retirement strategy, insurance protection, and education goals. Select a workshop and before you begin, verify you've completed the appropriate organizer sections.





4. The **Spending** tab gives you a clear view of what you're spending each month. If there is no information on this screen, it's because a bank account or credit card needs to be added to Accounts in your Organizer. Spending includes an Overview tab, Budgets tab, and Transactions tab. Use these pieces together to create the most accurate view of your spending and your current budget.

<u>emoney</u> Home Organizer Wo	rkshop Spending Investm	ents Vault Report	s Help	Settings Sign Out
Overview Budgets Transactions	4			Settings
Date Range This Month ▼	View Spending by Category -	Accounts All Accou	nts -	Reset All
		Income: \$0.00	Expenses: -\$1,993.88	Net: -\$1,993.88
			Spending	Budgets
		Taxes	\$1,068.00	
		Cash/ATM	\$750.00	
		Food	\$160.00	
		 Business 	\$9.66	
		 Shopping 	\$3.22	-
		 Unclassified 	\$3.00	-
		Total:	\$1,993.88	\$0.00
view related trans	actions			



5. The **investments** tab is made up of four components: Summary, Allocation, Analysis, and Transactions. These will provide you with an overall view of your investments as well as the ability to drill into individual accounts & asset breakdowns.

Summary Alloca	ation Analysis	Transactions					R	esearch
Current Value:	\$268,171.04				ł	Balance History		
Cash: Margin:	\$7,680.00 \$1.00				The select	ed account(s) don't ha history data to cl	-	alance
2								
² Holdings: Today's change:	\$260,490.04 +\$737.99	0.28%	- Of datas below		-	,		
Today's change: wh, Margin, and Holding que invount holdings reflect the le	+\$737.99 uantities reflect changes thr ast available prices as of 05	rough the Positions A 5/10/2018 06:38AM ² .			-	-		s Change
Today's change: ih, Margin, and Holding qu iount holdings reflect the le	+\$737.99 uantities reflect changes thr ast available prices as of 05	ough the Positions As	s Of dates below ¹ . Cash ≎	Margin \$	Holdings ² ≎	Current Value ≎	Today's Value ≎	s Change Pct է
Today's change: .h. Margin, and Holding qu ount holdings reflect the la ccount .	+\$737.99 uantities reflect changes thr ast available prices as of 05 Posi	rough the Positions A 5/10/2018 06:38AM ² .		Margin \$	Holdings ² ≎	-		
Today's change:	+\$737.99 antities reflect changes thrast available prices as of 05 Posi 05/	rough the Positions As 5/10/2016 08:38AM ² . itions As Of ³ ≎	Cash ≎	Margin \$	Holdings ² ≎ \$58,932.39	Current Value ≎		
Today's change: th, Margin, and Holding qu ount holdings reflect the la ccount • Any Account Type	+\$737.99 antities reflect changes thrast available prices as of 05 Posi 05/ 05/	rough the Positions As 5/10/2016 06:36AM ² . itions As Of ¹ ≎ 10/2016 08:03AM	Cash ≎ \$1,500.00	Margin ≎ \$1.00		Current Value ≎ \$1,500.00	Value ≎	Pct (
Today's change: h, Margin, and Holding qu ount holdings reflect the la ccount A Any Account Type Fidelity 401(k) Fidelity Brokerage	+\$737.99 uantities reflect changes thrust available prices as of 05 Posi 05/ 05/ 05/	titions As Of ⁷ ≎ 10/2016 08:03AM 10/2016 08:03AM	Cash ≎ \$1,500.00 \$90.00		\$58,932.39	Current Value ≎ \$1,500.00 \$59,022.39	Value ≎ +\$32.00	Pct \$
Today's change: th, Margin, and Holding qu ount holdings reflect the la ccount • Any Account Type Fidelity 401(k)	+\$737.99 antities reflect changes thrast available prices as of 05	titions As Of ¹ ≎ 10/2016 06:03AM 10/2016 06:03AM 10/2016 06:03AM 10/2016 06:03AM	Cash ≎ \$1,500.00 \$90.00 \$5,000.00		\$58,932.39 \$95,614.73	Current Value ≎ \$1,500.00 \$59,022.39 \$100,615.73	Value ≎ +\$32.00	Pct \$



6. The **Vault** tab is a repository which files are stored by your advisor for your review, and where you can store files. To upload a file, click the **Upload Files** link. The **My Documents** folder is hidden from your advisor. If you want your advisor to see a document, upload into the **Shared Documents** folder.

CMoney Home Organizer Wo	kshop Spending Investments Vault Reports	Help Settings Sign Out
Icon List Move Items	Why the Vault	Search by name or tag
Vault Upload Files 🔒 Create Folder 🔒 Dow	nioad All	0 Files
My Documents Shared Documents		

7. The **Reports** tab provides you with a series of reports about your financial situation.

Money Home Organizer Wo	orkshop	Spending	Investments	Vault Repor		Help Settin	gs Sign C
Report Selection							
Balance Sheet - 🔶							Favorites
Favorites							
 Balance Sheet 							
Assets							
Cash Flow							
Asset Allocation							
Life Insurance Summary							
Insurance Summary							
Assets		ties, and y	our net worth.				
Balance Sheet				Frank	Joanna	Joint - ROS	Tota
Balance Sheet						\$4,568	\$4,56
Balance Sheet at Death						3,000	3,00
		~				1,500 62,684	1,50 62,68
Out of Estate Balance Sheet						40,249	40,24
Fidelity 401(k)						40,249	40,24
Health Savings Account						41 385	41 38



8. The **Settings** page is where you can set up alerts, update your security information (passwords & questions), and permission your advisor to see spending information through the Privacy tab.

eMoney	Home	Organizer	Workshop	Spending	Investments	Vault	Report	S	Help (Settings	Sign Out
Alerts	Security	Privacy									
Privacy	Setting	us						S	pending Permi	issions	
This page a	allows you	to manage y	our privacy se has to your fin		ne controls belov ation.	v to deterr	nine	None Cannot view any spending data.	Limited Can view catego spending and bud	ry Can vi	Full ew all data, transactions.
My Advis	or										
Hannah Po	ou							۲	0		0